

Institutional Board Update

June 2025 MOLLER Collaboration Meeting

- IB Membership Changes
- Report from 22 May 2025 IB Meeting
- Issues for Information Curator

Jim Napolitano 5 June 2025

IB Membership Changes

- Bill Li replaces Dipangkar Dutta on the IB for Mississippi State
- Bob Michaels has retired, Ciprian Gal is (interim?) replacement for JLab
- Any others that I don't know about or forgot?

Note: Institutions are free to choose their IB representative. However, the responsibilities of IB members are about to ramp up, so I advise having a conversation with me or an EC member if you are trying to decide on new representation for your institution.

Report from 22 May 2025 IB Meeting

There was an EB meeting shortly before we met, and the IB acted on some questions and recommendations.

- I will work with the EB to identify candidates for Talks Coordinator and Information Curator, and discuss with them and the IB. We aim to have this done by the time of ERR-2 (28 July).
- Need to establish committees for each of these two positions. Possibly need bylaws revision to delineate membership procedures and responsibilities.
- Prior to ERR-2, we need to be developing a staffing plan. Cip will tell me what information he needs in this regard, but the IB needs to consider what group members will be in residence at JLab by Summer 2026. This includes staffing for remote online data monitoring.

Issues for Information Curator & Committee

I will take these up when the IC is identified and the committee is formed

Collaboration List

We need to maintain an accurate, dynamic record of our collaboration list. We'll need this and other information when we are forming author lists over the life of MOLLER. Right now, the list is just a spreadsheet I keep on my computer. This won't be good enough going forward.

DocDB

The server is hosted at Stony Brook. This was necessary so that all collaborators, regardless of access to a JLab CUE account, could access it. Right now, the software is maintained by Eric King, but we will need a permanent solution going forward.